



Beijing Essen Welding & Cutting
China International Exhibition Centre
14-17 May, 2008

Hospitality BOOKING FORM (1/2)

Please fill up the form in CAP letter and email or fax to:

Orient Explorer China

Tel: (+8610) 51261926

Fax: (+8610) 84602480

Email: info@orient-explorer.com.cn

Attn: Ms. Christine Hao

Reservation can also be made on line at
 Orient Explorer website –
www.orient-explorer.com/essen

(Please use block letters or attach business card.)

Contact Person: _____

Organization: _____

Address: _____

Country: _____ Postal Code: _____

Tel: _____ Fax: _____

Email: _____

Official Hotels	Travel Time to Exhibition Site	Cost Per Room Per Night		Other benefits
		Single Room	Twin/double Room	
The Great Wall Sheraton Hotel Beijing (5*) Deluxe room	10 minutes by free shuttle bus	RMB1350+	RMB1600+	<i>Breakfast Inclusive</i>
Rosedale Hotel & Suites (4*) Standard room Superior room	15 minutes by free shuttle bus	RMB650+ RMB900+	RMB750+ RMB1000+	<i>Breakfast Inclusive</i>
Great Hotel (3*) Standard room Deluxe room	5 minutes by walking	RMB500 RMB600	RMB500 RMB600	<i>Breakfast RMB40 net per person</i>

Note:

Room rates with "+" are subject to 15% government tax and service charge
Currency Exchange (approximately) : US\$ 1 = RMB7.1, Singapore\$ 1 =RMB5.0

Terms and Conditions

1. **Payment Policy**
 - All hotel accommodation payment must be settled 2 weeks before event commence, i.e., **1 May, 2008**
2. **Refund Policy**
 - Any shortened stay after check in to the hotel will not be refunded.
3. **Cancellation Policy**
 - Any cancellation made **after 1 May, 2008** is subjected to one night room charge;
4. **Booking deadline: 1 May, 2008**



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Hospitality BOOKING FORM (2/2)

Hotel booking Details:

Guest Name: _____

Hotel Preferred: 1st choice _____ 2nd choice _____

Single / twin / double, (circle accordingly) No of room (S): _____

Arrival Flight No _____ arrival local date _____ arrival time: _____

Departure Flight No _____ Date _____ Time: _____

Local Tours (seat-in-coach tour, pick up at hotel):

Beijing Forbidden City & Temple of Heaven - RMB350 per person including group lunch,

Number of person(s): _____ Preferred Date _____

Beijing Great Wall & Ming Dynasty Tombs – RMB350 per person including group lunch,

Number of person(s): _____ Preferred Date _____

Airport Limousine service:

(RMB400 net per way by car for 1-2 persons; RMB480 net per way for 3-5 persons.)

I need for Arrival Departure, Number of person(s): _____

Interpretation and Hostess service: (per interpreter per day for max. 8 hours)

I need for

Basic hostess –RMB400 per day for 8 hours from May ____ to ____

Basic buyer assistant –RMB600 per day for 8 hours from May ____ to ____

Advanced interpreter- RMB900 per day for 8 hours from May ____ to ____

Advanced German interpreter- RMB1200 per day for 8 hours from May ____ to ____

PAYMENT BY CREDIT CARD

I hereby authorize Orient Explorer (S) Pte Ltd to debit my card (details as follows) for all travel services (rooms/transfers/tours/tickets) arranged by Orient Explorer:

Visa Card MasterCard Amex Card

Name of Credit Cardholder: _____ Expiry Date (mm/yy): _____

Credit Card Number: _____ Credit Cardholder's Signature: _____

PAYMENT BY TELEGRAPHIC TRANSFER:

Pls. indicate guest name/event name/hotel booked on transfer slip.

Note: Payment via credit card and telegraphic transfer is subject to a 3% administrative fee.

Special notes from you if any: _____

Please fill up the above form in CAP letter and fax to +86 10 84602480



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Hotel introduction

	<p>The Great Wall Sheraton Hotel (5*)</p> <p>The hotel is located close to the diplomatic district and a good public bus service links the Hotel to many of the major tourist attractions. The Agricultural Exhibition Center, the International Exhibition center and the Jianguomenwai Embassy district are all close by. This internationally renowned hotel has over one thousand luxurious suites and offers high class dining and business facilities. Built around a pleasant seven-story atrium, the hotel is a favorite with business travelers and tourists.</p> <p>Address in Chinese: 北京市 朝阳区 东三环 北路10号</p>
	<p>Rosedale Hotel & Suites Beijing (4*)</p> <p>The 4-star Rosedale Hotel Suites is located in northeast Beijing, just 15 minutes by car from Tiananmen Square, the Forbidden City and the capital's airport. Close to Beijing's exclusive embassy district and to downtown, the hotel provides frequent shuttle services to and from the airport and the city center. There are 429 well-appointed rooms in our 19-floor hotel, with a standard room measuring 28 square meters. The hotel also has a business center, a shopping arcade, a banquet hall and restaurants.</p> <p>Address in Chinese: 北京市 朝阳区 将台西路 8 号</p>
	<p>Great Hotel (3*)</p> <p>The Great Hotel (Beijing Guiguo Jiudian) ,opened in the March 2004, is a business hotel which integrates accommodation, dining, meeting,s hopping, entertainment into the whole.</p> <p>The hotel has 167 guestrooms with full facilities. On the first floor there is a authentic Italy-style restaurant, which can offer western buffet. On the second floor there are a banquet hall with capacity of 300 people and 4 meeting hall with middle-small-size conference room.</p> <p>In addition, the hotel also offers business center,flowers shop,beauty and hairdressing center,etc.</p> <p>Address in Chinese: 北京 朝阳区 左家庄一号 (国际展览中心南侧 200 米)</p>